



Story County Human Services Council Meeting Agenda

Thursday, March 23, 2017 at 11:30 a.m. – 12:30 p.m.
St. Andrew's Lutheran Church, 209 Colorado Ave, Ames
www.storycountyhumanservices.org

- I. Call to Order/Introductions
- II. Approval of February 23, 2017 Meeting Minutes (pages 2-3)
- III. Reports
 - A. Treasurer
 - 1. Ice cream social on May 25
 - B. ASSET Panel Representatives/Review of January 19 ASSET minutes (pages 4-7)
 - C. Resource Guide Committee
- IV. Old Business
 - A. Mini Grants (due March 31): up to 5 volunteers to review applications
 - B. Request for Nominations for Cabinet Members for 2017-18
 - C. SCHSC Bylaws / Role of ASSET Liaisons
- V. New Business
 - A. Gift to St. Andrew's Lutheran Church for use of facility
 - B. Agency Presentations
 - 1. Sarah Constable, HIRTA Public Transit
 - 2. Teal Wilson, RSVP Volunteer Transportation
 - 3. Shari Atwood, CyRide System Re-Design
 - 4. Carlie Beem, MICA ISmiles
- VI. Adjourn

2017 Meeting Dates (4th Thursday of the month at 11:30am at St. Andrew's Lutheran Church): April 27, May 25

SCHSC OFFICERS	ASSET PANEL
Co-Chairs: Cassandra Clyde, cassandra.clyde@drake.edu Kyle Briese, BrieseK@mgmc.com Secretary: Shannon Bardole, sbardole@uwstory.org Treasurer: Teal Wilson, rsvp53@cirsvp.org	Panel #1 – Education: Erika Peterson (Boys & Girls Club); Exp. 4/2019 Panel #2 – Income: Sarah Constable (HIRTA); Exp. 4/2017 Panel #3 – Health: OPEN More Info about ASSET @ www.storycountyasset.org



Story County Human Services Council Meeting Minutes

Thursday, February 23, 2017 at 11:30 a.m. – 12:30 p.m.
St. Andrew's Lutheran Church, 209 Colorado Ave, Ames
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Present: McKinzie Ludwig, ACPC; Marion Kresse, BooST; Terri Walker, Care More Clinic; Nikki Sprecher, Central Iowa Community Services; Tanya Ferguson and Kalee Hobson, CICIL; Sharaine Conner, Community and Family Resources; Cassie Clyde, Drake University Head Start; Sara Rodriguez, ERP; Stephanie Schmidt, Eyerly Ball CMHS; Diane Bjorklund, Friendship Ark; Sarah Constable, HIRTA; Melissa Murray, Legal Aid; Alyssa Rasmussen, LSI; Joni Houck and Richard Sharpe, Mainstream Living; Kyle Briese, Mary Greeley Medical Center; Megan Thompson, MICA; Miguel Biott, Primary HealthCare; Teal Wilson, RSVP; Shannon Knudsen, Story County SART; Cari McPartland, The Salvation Army; Shannon Bardole, United Way of Story County

The meeting was called to order by Cassie Clyde at 11:32 a.m., and introductions were made.

Approval of January 26, 2017 Meeting Minutes: *Motion to approve the minutes by Kresse, second by McPartland, motion carried*

Reports

Treasurer

- \$1,584.92 balance
- Domain name has been renewed

ASSET Panel Representatives/Review of December 1 ASSET minutes

- No updates from panel representatives

Resource Guide Committee

- Changes made to the guide are not made live. Need to make the Resource Guide easier to find on the website. There is no feedback form if changes need to be made. Plan to meet prior to the next meeting. Please review your agency/program on the resource guide on the website and let Marion (mkresse@boonecounty.iowa.gov) know if there are changes.

Old Business

SCHSC Bylaws / Role of ASSET Liaisons

- Still waiting to get on ASSET's agenda to discuss the relationship between Human Services Council and ASSET

New Business

Request for Nominations for Cabinet Members for 2017-18

- Typically a 2-year term. One co-chair position is available (to fill Cassie's role). Secretary and Treasurer positions could also be available.

Mini Grant Process and Timeline

- Will be emailed with meeting minutes. To apply, an agency must be a paid member of Human Services Council. If you're unsure if your membership is paid, your agency will not appear on the website if you haven't paid. Executive team will meet in early April to make decision. Announcement made at April meeting. Motion by Wilson to approve \$1,200 to be allocated to mini grants, second by Ferguson, motion carried. Motion by Wilson to approve a grant request limit of \$200-400, second by Biott, motion carried.

Agency Presentations on Health

- Sharaine Conner – Community and Family Resources: CFR provides services for mental health, substance abuse, gambling, med management, and telepsych. The agency is changing its logo. New brochures were handed out. There is an ARNP back on staff, 3 mental health therapists, and 4 substance abuse counselors. A new residential facility in Fort Dodge being built, with ground breaking anticipated in the next year. More information is available on the website at www.CFRHelps.org.
- Shannon Knudsen – SART (Sexual Assault Response Team): Nurse examiner coordinator for Story County. Polk Co available 24 hour for pediatric (0-13) services – only 1 of 3 in the state. Adult/adolescent team responds to MGMC and SCMC 24/7. Dr. Lisa Banitt is volunteer medical director. Exam rooms at each facility. Services are free – medical and medications, follow-up visits, counseling. Don't test for STI's, but provide prevention meds for infectious diseases. Funds from Attorney General's office. Students can be seen at Thielen Student Health. Exam takes 3-4 hours. Do only as much or little as patient wants. Don't have to report to law enforcement. 10 years to choose to report after kit is taken. Nurse can testify in trial. Immigration not taken into consideration – can report anonymously. Interpretation services provided by medical center, not by family members. Utilize ACCESS as advocate. Law enforcement offers services as a part of the team, but is only as engaged as patient wants. Can be seen within 30 days for medical services. Kit has to be within 120 hours. See male and female patients. Don't yet do suspect exams. 14 nurses in Story County that will take calls. 150 patients sought services in Story County last year. Mandatory reporting for children and dependent adults to law enforcement and DHS, includes human trafficking.

The meeting adjourned at 12:15 p.m.

2017 Meeting Dates (4th Thursday of the month at 11:30am at St. Andrew's Lutheran Church): March 23, April 27, May 25

Sharing afterwards:

- Kiwanis Pancake Days March 3-4. Marion has tickets for sale.
- Last Wednesday of each month a lunch and learn is held at CICIL (Central Iowa Center for Independent Living, (100 E Euclid, Suite 105 in Des Moines. You can find more information about CICIL at www.facebook.com/ciciliowa.
- Central Iowa Community Services has added new features to its Crisis Line - text and online chat from 9am-3pm Monday-Friday. If your agency needs new cards to hand out, contact Nikki Sprecher at nsprecher@storycountyiowa.gov.

MINUTES

ASSET & Joint Funders Meeting

January 19, 2017

5:00 pm

City Church

The Analysis of Social Services Evaluation Team (ASSET) was called to order at 5:00 p.m. by Chair Liz Hertz at City Church, 2400 Oakwood Road, Ames, Iowa with the following members present: Ann Campbell, Seth Carter, Marty Chitty, Kathy Dinges, Sue Draper, Judy Eaton, Evonne Fitzgerald, Mary Beth Golemo, Michale Hansen, Liz Hertz, Keith Hobson, Colton Kreber, Jean Kresse, Tim Lubinus, Lisa McCoy, Judy Meierkord, Lauris Olson, Erika Peterson, Brian Phillips, Andrea Rich, Rick Sanders, Deb Schildroth, Ron Smith, Matt Soderstrum, Melonie Stall, Emily Tosoni, and Karla Webb. Also present: Austin Harrington (Ames Tribune), Roberta Milinsky, Linda Munden, Josie Stahlin, Angie Schreck, and Gloria Symons.

WELCOME/ INTRODUCTIONS

Introductions took place.

APPROVAL OF SEPTEMBER 15, 2016 ASSET & JOINT FUNDERS MINUTES

Moved by McCoy and seconded by Golemo to approve the September 15, 2016 ASSET & Joint Funders minutes. Motion approved unanimously.

APPROVAL OF DECEMBER 1, 2016 ASSET MINUTES

Moved by Carter and seconded by Rich to approve the December 1, 2016 minutes. Motion carried unanimously.

TREASURER'S REPORT – Ms. Hertz reported an ASSET balance of \$5,091.88.

COMMENTS ON 17/18 FUNDING PROCESS

Ms. Hertz asked if volunteers had any comments on the funding recommendation process that just ended. Ms. Schildroth said this was the first year the process took place with the services divided into the groups of Education, Income, and Health. She said she is interested in feedback from the volunteers on that change. Ms. Draper said the process was seamless this year. Ms. Hertz thanked the staff. Ms. Schildroth thanked United Way for taking the lead with the change. Ms. Kresse said City Church has been very gracious to provide the facility for the ASSET meetings. Erin will bring a Thank You card to pass around at the next meeting. It was acknowledged that there were some moving parts during this process, and staff appreciated the volunteers' ability to work with the changes. Mr. Smith said it used to be volunteers could hear their agencies' hearings on one night, and now with three groups of services, most volunteers needed to be at both nights, and discussions were lengthy, which he believes is beneficial for the volunteers.

RECONCILIATION OF 17/18 ASSET FUNDING RECOMMENDATION

Education – Ms. Schildroth said there were 17 agencies and 38 services (including two new services) represented in the Education group. The two new services were NAMI on Campus and The Arc of Story County's Project SEARCH. \$1.1 million was requested, and \$1,126,901 was recommended. Ms. Schildroth said there was good discussion. The Arc's Project SEARCH was discussed at length because of the challenge in funding because a portion of the service could be funded by Medicaid, which makes it ineligible for funding from the Region. It was recommended that United Way will provide some dollars toward the service this coming fiscal year, with the idea that The Arc will work toward becoming a

Medicaid provider, or receive additional funding from Iowa Vocational Rehabilitation or other source. The funding that was recommended for the service is to get the program going and hopefully grow it from 4 to 6 or 8 individuals. ASSET will wait for feedback from Executive Director Tricia Crain. Ms. Schildroth said any decreases in funding were primarily due to decreases in the requests from the agencies. Adolescent Pregnancy Prevention was not funded across the funders. Ms. Schildroth noted that similar programs are offered in the schools, and said that ASSET would like to see some modification to all of YSS' public education/ awareness services. Story County had \$960 in general basic funds left that were recommended into the Health group.

Income – Mr. Phillips said each of the funders provided healthy increases of available funds that really reduced the number of difficult decisions to be made. In the Income panel, most services were fully funded or saw a healthy increase. All Income funds were used. CICS had \$6,700 left in that panel but all services were fully funded or over funded. For City of Ames funding, \$2,280 from the Health group was recommended for the Income group. Mr. Phillips said there was one new agency in this group – Iowa Able Foundation, which requested funding for micro-lending and financial coaching. Mr. Phillips said the County is unable to fund the micro-lending program, and the other funders followed suit. A small amount was awarded for financial coaching. ASSET would like to have further discussions with Iowa Able Foundation to more fully understand goals for the financial coaching program. Mr. Hobson said UWSC has also given Iowa Able Foundation grant funding outside of the ASSET process.

Health – Ms. Webb said 46 services are in the health group, and 10 agencies were requesting funding. She said there were \$1.6 million in requests, and \$1,531,891 being recommended (95.5% of requested). Ms. Webb said the two new services to this group were LSI's school based mental health, which requested \$35,000 and the recommendation is 84% of that request; and the Rosedale crisis line, which has been separated out from the shelter service and will see 100% of the request funded. She noted a significant increase by HSS for home delivered meals because of the HSS/ MGMC partnership of home delivered meals. Ms. Kresse said MGMC for the rest of this fiscal year at least, will be subsidizing that program. MICA dental clinic also had a large increase in request for the dental clinic at \$171,535 and recommendation to fund was at 87.39% of the request. She told the group that there was discussion that evening about the viability of the program in the future and said ASSET wants to look at the budget further with MICA. Ms. Webb said much time was spent to get the services funded as much as possible.

Ms. Hertz said total funding was almost 96%.

Moved by Hobson and seconded by Carter to approve \$960 (Story County general basic funds) from Education to Health. Motion carried unanimously.

Moved by Draper and seconded by Carter to shift \$2,280 (City of Ames funds) from Health to Income. Motion carried unanimously.

Moved by Carter and seconded by McCoy to approve the final funding recommendations as presented with the exception of MICA dental clinic funds, which will be sequestered until funder questions regarding the viability of the continued service are answered. Motion carried unanimously.

REPORTS

Joint Funders – Ms. Webb thanked volunteers for working with the CICS changes for the affected Legal Aid and The Salvation Army services. She said she is hopeful the funding levels for those

services will be increased. Ms. Eaton said the recommendations will be going to the governing board in February, and thanked the volunteers for their work.

Ms. Schildroth thanked the Board of Supervisors, volunteers, and agencies for their work, and said she believes this is a true picture of community involvement to benefit Story County citizens. She also said the County has an annual report available, in which ASSET is mentioned. Mr. Sanders said this process isn't easy and takes much dedication. He said the creativity this year in trying to get the funding as high as possible was exceptional.

Mr. Carter said ISU Student Government is happy to be in the process. The finance director and he have enjoyed their part of the process. Ms. Hertz said she appreciates the engagement. Ms. Campbell thanked the group. She discussed the way agencies came to each funder individually before ASSET, and expressed gratitude for the process. Ms. Campbell said before the City Council sets allocation levels in the future, the City Council would like to meet with City representatives for discussion. Mr. Phillips said the City Council will make its final decision on the allocations on February 15, 2017.

Ms. Kresse said UWSC allocated an additional 10% this year. She thanked everyone that contributes to UWSC. UWSC volunteers also have to sit on the allocations committee, which is a monthly grant program that reviews grant applications from \$200 - \$2000. She said because of the grant program, UWSC volunteers don't allocate all dollars to ASSET. She stated that UWSC also has a major grant program. For consideration of a major grant, an agency must submit a letter of intent, go through the allocations committee, and then agencies are invited to submit an application. Ms. Kresse said major grants have helped Primary Healthcare get established, help ACPC install pieces of kitchen equipment, fund pilot projects (one of which was the NAMI wellness center), etc. Ms. Kresse thanked those volunteers. Ms. Campbell asked what the criteria are for the grants. Ms. Kresse said there must be a documented need in the community for the service, the grants do not fund technology, and have to fund non-profit that benefits human services. Ms. Campbell asked if it all gets allocated every year. Ms. Kresse said \$200,000 was reserved for major grants both years, and there has been carry over both times. It was emphasized that the money is not allocated simply because it is available, rather there must be a documented need. Ms. Kresse also said BOD meets January 26 to review and vote on the recommendations.

NEW BUSINESS

Clear Impact Scorecard – Ms. Kresse said UWSC has had Education, Income, and Health groups for the last three years, and have now embraced the Clear Impact Scorecard which is a way to measure success in the programs. She said the purpose of the scorecard is to be able to tell donors how their dollars are making a difference. Community Impact Director Shannon Bardole has been working hard on the process. Ron Smith helped come up with performance measures, and many other key players were invited to make sure UWSC was on the right path to define the measures, and now the agencies are doing their work by looking for their programs to see how to report. She said they are finding that there are performance measures out there that they haven't even thought of, so they are adding those, and open to adding others. Agencies report back to UWSC by next Friday. Ms. Kresse stressed that this is a process, and this year is a trial run. By July 1, 2017 this will be in place and agencies will be reporting on the measures. She said UWSC knows there are great services out there, and know agencies are moving the needle. With this scorecard, funders can invest in services that are moving the needle. Agencies will each have their own license. \$245 per license. Mr. Phillips asked how partner agency agreements will work. Ms. Kresse said each spring agreements will be sent to agencies with new language going into those agreements about being required to report on performance measures. Ms. Stall asked from an agency standpoint, how many hours will that take per year. Ms. Kresse said agencies are already

gathering data anyway, so it is hoped that it will just be a different way of reporting it out. Shannon will write it up and give each agency a tutorial on how to report. Ms. Kresse said if no data is being collected at an agency at all, then it will take quite a bit of time. She said six agencies are already reporting on the Clear Impact Scorecard that have an affiliation with United Way of Central Iowa, and Bob Reid of Campfire has told other agencies that it's very simple to do.

INFORMATION/ ANNOUNCEMENTS:

- A. Funding Recommendations Posted: January 20, 2017
- B. Next Administrative Team Meeting: February 8, 2017 at United Way (12:15 p.m.)
- C. Next ASSET Meeting: February 9, 2017 at City Church (5:00 p.m.)
- D. Funding Letters sent: February 28, 2017

ADJOURNMENT

Moved by Soderstrum and seconded by Carter to adjourn the meeting at 5:57 p.m. Motion carried unanimously.