



Story County Human Services Council Meeting Agenda

Thursday, February 23, 2017 at 11:30 a.m. – 12:30 p.m.

St. Andrew's Lutheran Church, 209 Colorado Ave, Ames

www.storycountyhumanservices.org

- I. Call to Order/Introductions
- II. Approval of January 26, 2017 Meeting Minutes (pages 2-3)
- III. Reports
 - A. Treasurer
 - B. ASSET Panel Representatives/Review of December 1 ASSET minutes (pages 4-9)
 - C. Resource Guide Committee
- IV. Old Business
 - A. SCHSC Bylaws / Role of ASSET Liaisons
- V. New Business
 - A. Request for Nominations for Cabinet Members for 2017-18
 - B. Mini Grant Process and Timeline
 - C. Agency Presentations on Health
 - 1. Michelle De La Riva, Community and Family Resources
 - 2. Shannon Knudsen, SART
- VI. Adjourn

2017 Meeting Dates (4th Thursday of the month at 11:30am at St. Andrew's Lutheran Church): March 23, April 27, May 25

SCHSC OFFICERS	ASSET PANEL
Co-Chairs: Cassandra Clyde, cassandra.clyde@drake.edu Kyle Briese, BrieseK@mgmc.com Secretary: Shannon Bardole, sbardole@uwstory.org Treasurer: Teal Wilson, rsvp53@cirsvp.org	Panel #1 – Education: Erika Peterson (Boys & Girls Club); Exp. 4/2019 Panel #2 – Income: Sarah Constable (HIRTA); Exp. 4/2017 Panel #3 – Health: OPEN More Info about ASSET @ www.storycountyasset.org



Story County Human Services Council Meeting Minutes

Thursday, January 26, 2017 at 11:30 a.m. – 12:30 p.m.

St. Andrew's Lutheran Church, 209 Colorado Ave, Ames

www.storycountyhumanservices.org

Present: Eman Mahgoub, ACCESS; McKinzie Ludwig, ACPC; Zach Slocum, AmeriHealth Caritas Iowa; Marion Kresse, BooST; Terri Walker, Care More Clinic; Tanya Ferguson, CICIL; Michelle De La Riva, Community and Family Resources; Cassie Clyde, Drake University Head Start; Cynthia Lidtke, ERP; Diane Bjorklund, Friendship Ark; Sarah Constable, HIRTA; Mallory Herndon, LSI-People Place; Kyle Briese, Mary Greeley Medical Center; Jessica Miller, MICA; Nate Rippke, Missionist; Miguel Biott, Primary HealthCare; Teal Wilson, RSVP; Nicole Sprecher, Story County Community Services; Nicole Leidal, Story County Extension; Cari McPartland, The Salvation Army; Shannon Bardole, United Way of Story County; Lauren Henry and Anne Owens, Volunteer Center of Story County; Geri Derner, Darice Hennick, Jenna Hinrichsen, Sydni Loney, and Becky Stuchl, YSS

The meeting was called to order by Cassie Clyde at 11:33 a.m., and introductions were made.

Approval of December 8, 2016 Meeting Minutes: *Motion to approve the minutes by Derner, second by McPartland, motion carried*

Reports

Treasurer

- \$1,585.43 balance
- Domain name renewal: Can we find out how many hits the site is getting? *Kresse moved to approve renewal for 3 years, second by De La Riva. Motion carried.*

Secretary

- The membership page of the website has been updated to reflect the members of this council. If your name/organization is not on the list, we have either not received payment or your form to know what information you'd like to have listed. If any changes need to be made, please let Shannon know.

ASSET Panel Representatives/Review of December 1 ASSET minutes

- No updates from panel representatives
- ASSET minutes are not yet available on their website
- There has been interested expressed by someone who has interest in filling the Health liaison role.

Resource Guide Committee

- Marion shared there has been a number of committee members who have left their roles, so new committee members are needed. If you are interested, contact Marion. There is no specific term limit. MGMC and Volunteer Center will have a representative.

Old Business

Meeting Format

- Survey results: 1-hour long meeting, limit number of presenters for better use of time
- To reduce the amount of email you receive as a member, please send brochures or flyers to Shannon by end of day tomorrow to be included in the minutes. Any flyers that come later will be sent together as one email in between meetings.

SCHSC Bylaws / Role of ASSET Liaisons

- Leadership has reached out to Erin at ASSET and plan to meet with the ASSET Admin team. They will ask who they expect to be representatives from this meeting. Would it be worth having 1, rather than 1 for each panel?

New Business

Agency Presentations on Financial Awareness: Food/Shelter/Housing

- Nate Rippke – Missionist: Directory of services, came from desire to create central place for information. Ability to deliver to everyone's base-level of technology – text messaging. Four main areas are food/clothing/transportation/shelter. Text a number what you need and receive a text back with requested information. Also have a website with additional features (missionist.org). Would like to create a bigger list, have a way to keep the list updated, create users to log in and add/change, changes are live. Ability to track requests. Allow for opt-in to receive updates as new information is posted. Meant to be used as an emergency resource – for example emergency child care, not daily childcare. Working to become a nonprofit. Cost is ¾ of a penny/text message. Phone number is 888-203-2708. Happy to share cards with phone number, would appreciate help updating the site. Would like to contact 2-1-1 to see if they can pull information from there so agencies don't have to enter information multiple times. 2-1-1 was very comprehensive, so this simplifies the system. It is mobile-friendly. Currently only Ames plus food pantries outside of Ames, but would like to grow the geographic region. Expand to include free or very reduced cost services for emergencies. Possibly add legal services. Currently distributing cards at rest stops on interstate, gas stations at major intersections, police station, fire station, agencies, and churches. Leadership Ames group helping them to become a nonprofit and helping to distribute materials. Accessibility issues: card in braille? Resource Guide committee will invite Nate to next meeting.
- Cari McPartland – The Salvation Army:
 - Representative Payee Program: Clients must be Social Security recipients that are unable to manage finances. Have 54 clients, long waiting list, keep in home/food/clothing/medical needs, serve Story County residents only. Has a list of other programs outside of county. TSA has their name on the client's bank account. It takes time to process a new clients. If required to have a payee, typically can get in fairly quickly. If someone just wants to opt in, they have to get documentation from medical provider to request the service, then must be approved, not easily reversed if desired later. Wait list is due to staffing – must be staff, not volunteer.
 - Bill Payer: Typically for seniors, don't control money like Payee. Program needs volunteers, opportunities listed on vcstory.org. Wait list due to volunteers.
- Michelle De La Riva – Heroin Task Force: CFR has new ARNP, has openings now, sees adults and children. Mental Health Task Force identified heroin usage as a problem and asked CFR to oversee new task force. Looking for agencies who have clients with heroin addiction who can provide data. Currently have data from CFR, CCJ, hopefully Kurt Forbes, jail, MGMC, PHC. Will be working on prevention. Brochures handed out – signs and symptoms of overdosing and what to do. Looking to equip police and first responders with naloxone – life saving drug. Looking into prescription monitoring program – how often pharmacies fill the same opioid script for each person. Data request is needed now to determine next steps. Next meeting is February 27, 9am, Jacobson Family Life Center.

The meeting adjourned at 12:26 p.m.

2017 Meeting Dates (4th Thursday of the month at 11:30am at St. Andrew's Lutheran Church): February 23, March 23, April 27, May 25

Sharing afterwards:

- YSS has new Integrated Health Services brochure – for youth in Story, Boone, and Greene counties

MINUTES

ASSET Meeting

December 1, 2016, 5:00 pm
City Church

The Analysis of Social Services Evaluation Team (ASSET) was called to order at 5:00 p.m. by Chair Liz Hertz at City Church, 2400 Oakwood Road, Ames, Iowa with the following members present: Seth Carter, Kathy Dinges, Sue Draper, Evonne Fitzgerald, Mary Beth Golemo, Liz Hertz, Tony Hogan, Colton Kreber, Jean Kresse, Tim Lubinus, Lisa McCoy, Judy Meierkord, Dave Morris, Craig Ogilvie, Erika Peterson, Deb Schildroth, Ron Smith, Matt Soderstrum, Melonie Stall, Emily Tosoni, Allen Wang, and Karla Webb. Also present: Nancy Carroll, Kim Hanna, Josie Stahlin, and Gloria Symons.

WELCOME/ INTRODUCTIONS

Introductions took place.

APPROVAL OF SEPTEMBER 15, 2016 MINUTES

Moved by Hogan and seconded by McCoy to approve the September 15, 2016 minutes. Motion carried unanimously.

TREASURER'S REPORT

Treasurer Fullerton was absent. The balance was reported as \$6,665.00.

REPORTS

Administrative Team Report

CICS Funding Update –Ms. Webb reported that Central Iowa Community Services (CICS) had funding protocols in place for legal civil services and rep payee services, but they have both been lifted. She told the group that rep payee services in Story County are provided by The Salvation Army and Legal Civil Services are provided by Legal Aid of Story County. The CICS Administrative Team determined the policies were restrictive and both have been lifted, so now individuals only need to meet the management plan criteria. Ms. Webb said it is anticipated that more individuals will now be eligible. She also said that the 17/18 budget requests by these agencies were submitted with the protocols in mind, so she is anticipating allocating more than what the budget requests reflect. Mr. Ogilvie asked if there is a chance the agencies could revise their request now so it is available to the volunteers. Ms. Webb said she will ask both agencies if a revised dollar amounts can be submitted.

Ms. Kresse told the group that Mr. Phillips had a baby girl on Sunday.

Ms. Schildroth said the Board of Supervisors has not determined an amount for the ASSET process yet, but the amount should be available a week from this coming Tuesday. She told the group that there is an 18% increase in requests from the general fund, and a 28% increase in requests from local option funds. Ms. Schildroth said an event is planned to celebrate Wayne Clinton's 16 years at Story County on December 14 from 4-6 p.m. at the Story County Administrative Building. She said Lauris Olson will be sworn in on January 3rd and will have a four-year term, and Marty Chitty, who was appointed to the vacancy, won his election for a two-year term.

Volunteer Reports – ASSET Volunteers Report on Agencies

UCC – Seth Carter said UCC works very closely with ISU. UCC has perfect ratings on state and federal reviews, which is used for more funding from state and federal sources and a means of promoting

themselves to the community. UCC is a very sought after daycare. Mr. Carter said the Board meeting was very good and dynamic with the only concern being that almost all board members use the services of UCC except for one. In the past, that has caused an issue. A plan is not yet in place to diversify board members.

Campfire – Seth Carter and Mary Beth Golemo reported. They attended an executive board meeting in Des Moines. Mr. Carter said the executive board leader was conservative as far as goals, and other members were pushing him to put his goals higher because of recent success. He said there is little representation of their organization in Ames. Mary Beth met with Executive Director Bob Reid. Activities are offered ongoing during breaks and summers. Numbers are increasing. The Story County camp is camp Canwita on Duff Avenue. She said the camp is full and Campfire hopes to hire more staff to increase campers. Strengths – staff to camper ratio is excellent at 8-1; Mobility – buses available and they want more buses; Collaborations with other organizations; Staff skilled at receiving grants. Improvement needed: advanced planning; low number of board meetings per year; Executive Board meets more frequently than Board; no tour of the facility.

ACCESS – Allen Wang told the group ACCESS has a new facility. Key services include providing apartments and educating and supporting victims of domestic violence. Colton Kreber said a key update is the living changes, and finding someone available 24 hours per day that can travel among the locations is challenging. He said the new location is good, but is less exposed and more difficult to get to.

American Red Cross – Mr. Ogilvie said he has been the liaison a few years. It has gone from a local structure to a regional structure to provide Story County with disaster relief services. With the regional structure, the Red Cross can mobilize their resources more quickly. Mr. Ogilvie said he has the sense, and the director agreed, that there is more capacity in Story County for trained volunteers. He said they had not drawn down all allocated funds, and they find it difficult to draw down because of the needed accounting to make the request.

Boy Scouts – Ms. Kresse said she met with Erik in Keith's place, and found out that Boy Scouts is doing a better job getting in contact with potential scouts. They are working with churches to increase the number of scouts. The big change coming is that Erik will have a ten county area, with Story County being the largest county. The only funder for Boy Scouts is United Way. She said they support the students in scouts at the Beloit Campus and once they return home, scouting information can follow the scouts.

Boys and Girls Club – Colton Kreber said Boys and Girls Club is doing well. Enrollment is about the same, but there has been a 30% increase in children coming – 147 this year over 115 last year. They had a waiting list for the summer. There has been some staff turnover lately, so that has added to the stress of higher numbers. In the next 15 months, they are hoping to look at a new location. The fees will be going up from \$12 to \$20.

CCJ – Ms. Draper said she met with Director Craig Evans. The annual cost for prison is \$30,000 and CCJ probation cost is about \$300 - \$575. 85% of clients complete the program. A new computer system has been implemented, but CCJ still needs some reporting and customization of data. CCJ does not control its caseload; it's whatever the courts send to CCJ. The case load is down now, but it is anticipated it will go up.

ChildServe – Ron Smith said ChildServe does full time childcare plus supported community living, day hab, respite, and day health services for children infant to age 6. In 2016 they have served 530 children. ASSET funds fund 6 children right now. ChildServe has a waiting list for infants, and has 14 openings in non-infant care, which is rare. Mr. Smith noted that respite services used to be funded by ASSET but in 2009 it was cut because clients were on DHS waivers. Now, with MCO's, there is a waiting list for waivers that is about 2 years long, so ChildServe may want to request ASSET funding for that service to try to bridge that gap. There is a challenge in finding space, as they have added care managers to the Ames location.

Eyerly Ball – Judy Meierkord said EB funding comes from Medicaid, Medicare, insurance, sliding fee scale, and ASSET. Working with MCOs has steadily been improving. The mental health police liaison position was filled in May with someone with a master's degree. Two days a week appointments are scheduled in the evening hours. Connections program helps individuals transitioning from the hospital to the community. EB is serving about 240 clients. Walk in clinic on Thursday mornings.

Friendship Ark Homes – Ms. Stall said this is the second request from Friendship Ark Homes. FAH serves clients with intellectual disabilities, primarily in residential homes. There are 6 core members for community living, and 24 using day hab services. FAH received CAR accreditation in March. They have a waiting list that could fill five more homes. FAH approved at its last meeting to build another home to open in Fall 2017. Costs for the new home are estimated at \$450,000. Working with MCO's is going pretty well now. Only lost/ added one person this year. Ms. Schildroth said Friendship Ark is an agency that receives many referrals from other agencies such as Woodward Resource Center. Ms. Stall said they take on the challenging cases.

Girl Scouts – Ms. Kresse reported for Mr. Hobson. She said UWSC is the only funder currently. GS is seeing an increase in the number of girls in scouts, and programs are growing in the region. They are trying to incorporate literacy into their programming. No real change in the budget.

HSS – Ms. Hertz said HSS is cutting back on congregate meals, and going into a partnership with MGMC, who will begin making all home delivered meals/ HSS will coordinate the volunteers beginning January 1. HSS continues to be full in the Adult Day Center, and at capacity for space. HSS is looking at some different models on how to address space needs. A plan in place, financing is the issue. A greater focus is on Outreach – reaching the seniors at risk in their homes to identify services/ coordination to help them stay in their homes. She noted that as dollars are shifted for home delivered meals, some funding sources are not available as they were before.

MGMC – Mr. Lubinus said the purchasing power they have helps on cost savings for making the meals. Most clientele for the home services are older. He said the Director is surprised how much the homemaker service assists those at home stay at home. MGMC Home Health is discovering that employees are getting harder to find and more expensive than in the past.

Legal Aid – Mr. Ogilvie said that Legal Aid assists clients with legal issues. Clients must be at or below 125% of poverty level. The bulk of cases are family law. Legal Aid serves about 300 clients per year. The Board was full of lawyers, so much insight. A new project that hasn't hit the ground as well as anticipated is for clients at 125/150% of poverty level. Legal aid can't serve those clients, but regional lawyers could on pro bono basis. There are some logistics hiccups on confidentiality issues, and legal offices need to have right of refusal. He said the other issue was the CICS restriction, which is now lifted. He said there will forever be turnover with lawyers, but they have a very dedicated group now.

LSI – Ms. Fitzgerald said LSI provides preventative programs for children and parents that increase the quality of life for families in our community. Ms. Fitzgerald discussed the services provided, and said many of the families participating hear about the program by word of mouth. There has been a decrease in crisis childcare, but unsure of why. Parent development class at the people place continues to be successful, which focuses on training on child development, parenting tools, and allows for interaction. Their supported community living program is serving four people. Mr. Hogan said the School Based Mental Health program is receiving funding from Decat this year, but that funding cannot be relied on in the future, so LSI is requesting ASSET funds for that service. Licensed therapists go into the schools to work with children. Ms. Schildroth said this service is offered in the majority of school districts in Story County. Challenges include receiving payments from MCO's and the labor law changes with overtime. Mr. Hogan said there was an injunction on that new law. Discussion ensued.

Mainstream Living – Ms. Stall said 11 individuals are served in Story County, and two individuals are funded by ASSET currently in the Enclave program, six are funded by ASSET in the day hab program, and three in the ¼ hour supported community living program. She said the Snozelon program was incorporated into day hab services. Mainstream dropped request for full day supported community living services since there hasn't been anyone eligible for the service for a few years. In 2015 evening and weekend services were added for supported community living. An accessibility grant was received from United Way, so the entrance has been improved. Mainstream also asked to be a test site for MCOs.

MICA – Ms. Draper said MICA has several services in Story Co. The dental clinic's clients are 78% from Story County. The dentist is very caring. The food pantry is open Monday through Friday with fresh bread and fresh fruit donated by local farmers and businesses. Challenges include funding for operating expenses and getting better grants. MICA is expanding development and marketing funding, and is working with United Way for name recognition services for the dental clinic. Ms. McCoy said MICA is a very important agency and there are so many positive things. There has been more collaboration with the community on issues such as senior oral health.

NAMI – Mr. Soderstrum said NAMI assists those living with mental illness and families of those living with mental illness. Within the last year, NAMI began NAMI on campus, which is mostly funded with ASSET funds. NAMI has a good relationship with Ames police department. The new director, Lisa Heddens, started in August. Mr. Wang said NAMI receives many donations, but they are not consistent so ASSET funding is very important. One challenge for NAMI is their involvement in other counties – most services are centered in Ames. NAMI tried to launch a course in the other counties, but they are having trouble organizing it. Want to build more awareness to attract people to the services.

RSVP – Ms. McCoy said RSVP supports other Story County agencies. Volunteers are placed in non-profit and healthcare agencies. Transportation service is ran by volunteer drivers. All volunteers are ages 55 and older. RSVP has been active since 1973. In 15/16 there were 1,027 volunteers with 51,000 hours served. Kalen Petersen has served 27 years with RSVP. RSVP receives federal and state grants, but is unable to utilize grants for transportation. In 2016 Betty Boccella retired. Ms. McCoy said Mr. Morris was also present at the meeting.

Story Time Childcare – Mr. Smith said Story Time is a small daycare in Maxwell, Iowa. Enrollment is at about 45 children, and 16 are eligible for ASSET funding. The City of Maxwell used to subsidize rent \$5400, then the subsidy was cut, and now they do not subsidize the rent at all. Last year new electric and water meters were supposed to be installed. It used to be that 25% of utilities were paid by Story Time, and 75% of utilities were assigned to the rest of the building. New meters would have increased

the amount paid by Story Time, but instead of installing new meters, the City decided to charge Story Time 75% and the rest of the building 25%. Their auditor retired, but Story Time found a new auditor that will cost \$500 less.

The Arc of Story County – Ms. Hertz said The Arc has five program areas for intellectual and developmentally disabled individuals and desires to enrich the lives of their clients. Active Lifestyles is a great opportunity to partner with ISU. The new program is Project SEARCH, which is a national program serving young adults by providing training of skills, and is partnering with ISU this year for the classroom training. The Arc has an active Board of Directors. Challenge with longevity of volunteers.

The Salvation Army – Mr. Soderstrum said TSA serves those living below poverty level or with a disability. Busiest month of the year for food pantry was September. He said 15 in rep payee program, 14 on the waiting list, but hard to get funding. 2 captains were assigned to Ames because of a church plant. TSA is very dependent on the red kettle dollars.

Iowa Able Foundation – Mr. Smith said Iowa Able provides budget counseling and micro-lending to disabled and aging individuals. He said their services are very unique. Provide loans for assistive devices, or credit building loans so individuals have the payoff history for positive credit. Loans are part of their assets and with the lending service, Iowa Able uses grant money and money from ASSET for the loans, then the money is paid back and then is unrestricted as it goes into their general fund. Mr. Smith expressed concern about Iowa Able getting the money back during repayment and using it however they want. With counseling services, that service is provided for free and is billed per client contact. They provide counseling one on one and in group setting, so he said he's unsure how they will request reimbursement since Iowa Able shouldn't count multiple client contacts for one group class. Mr. Smith recommended some follow-up with the ASSET Administrative Team to work out those details. Ms. McCoy asked about interest. Mr. Smith said interest is charged on the loans, but not as high as mainstream lending rates. The need is justified by the presence of the predatory lenders present in the community. Iowa Able has a list of grants they are planning to work on, and plan to hire a student to help with grant writing.

YSS – Mr. Morris said Evonne, Emily, and Mary Beth were also liaisons. YSS has a \$3.5 million budget for Story County. Prevention/ Treatment/ Transition are services by YSS. Andrew Allen has completed his first year as Executive Director. The branding program completed – Youth Standing Strong, with Youth and Shelter Services still the umbrella name. Three current priorities: mental health eval by psychiatrist, Rosedale Crisis, and summer enrichment. 200 children served over the summer. Maintained/ increased grade level and math. MCO issues continue to be a challenge. Ms. Fitzgerald said Mr. Allen has a great staff, and sees it as a youth agency more than a crisis agency.

YWCA – Ms. Kresse reported for Mr. Hobson. International spouses/students program helping the community acclimate to students from other cultures and talk about differences. YWCA is interested in helping with summer enrichment. YWCA also receives funding from ISU outside of the allocation process. Payroll taxes were changed this fall and they are paying \$9,000 more in payroll taxes per year, which will be funded by ISU Regular allocations this year, but could see an increase in ASSET request over time. Moved from Central campus to towers, which is not accessible unless they know you're coming. Don't have the walk-ins like they used to.

NEW BUSINESS

Eyerly Ball Update – Ms. Webb said Eyerly Ball CEO Cynthia Steidl-Bishop met with the Administrative Team in November regarding the Letter of Intent with Unity Point Health. Eyerly Ball will keep the same name, so ASSET will not really notice the change. A Transition Agreement and a Behavioral Health Agreement have already been signed. A staff-person will be provided at the hospital ED and behavioral unit to help clients stay healthy. The Transition Agreement will allow each entity to declare what the transition can assist with. For Eyerly Ball, hoping to renegotiate with MCO's, refinance loans on HUD homes, and look at UPH employee benefits. Ms. Webb said EB will pay \$4,000 per month for administrative services and UPH will pay EB \$4,000 for behavioral health services. Mr. Ogilvie asked if there is a risk that those being discharged from a hospital other than UPH will not have the same transition. Ms. Webb said anyone discharged from any other facility can have access to that person as well. Ms. Schildroth said UPH has similar agreements in place with mental health centers in Fort Dodge and Cedar Rapids, which will strengthen the mental health system. Ms. Dinges said the arrangement really helps facilitate care for clients.

HSS Request for ASSET Fund reallocation – Ms. Kresse said with the transition, MGMC will provide the meals, and HSS will contract with MGMC for the meals and coordinate volunteers and delivery. HSS is asking to take the funds for coordination from MGMC beginning on Jan. 1, 2017. HSS is asking City of Ames, UWSC, and Story County for reallocation of funds. Ms. Schildroth said if ASSET recommends approval, she can take this request to the Board of Supervisors. She noted that the request to Story County to reallocate the \$10,000 that was originally allocated to MGMC is not possible since those are state public health dollars, and have to go to a public health entity. Ms. Schildroth said the request to reallocate the Story County general funds/ local option funds for about \$15,000 can be considered. Mr. Ogilvie asked if it's just moving funds, not increasing. Ms. Hertz said yes. Moved by McCoy and seconded by Golemo to recommend that Story County reassign funds as requested. Mr. Smith abstained. Motion carried.

The request by HSS to the City of Ames was reviewed. Moved by Fitzgerald and seconded by McCoy to recommend that the City of Ames reassign funds as requested. Mr. Smith abstained. Motion carried.

It was noted that the United Way Board has approved the request to United Way of Story County.

ASSET Hearings and Panel Work Sessions Meal Sign-Up – The meal sign-up was passed around.

Review of January Meetings – January meetings were reviewed.

INFORMATION/ ANNOUNCEMENTS:

- A. January 4, 5: Agency Hearings at City Church (4:30 p.m.)
- B. January 9, 11, 12: Work Sessions at City Church (4:30 p.m.)
- C. Next ASSET & Joint Funders Meeting: January 19, 2017 at City Church (5:00 p.m.)

ADDITIONAL ITEMS

Overview of the Spreadsheets – Ms. Thompson gave a brief overview of the spreadsheet documents that the volunteers will be using for their recommendation.

ADJOURNMENT

The meeting adjourned at 7:12 p.m.