



## Story County Human Services Council Meeting MINUTES

December 8, 2016, 11:30 a.m. – 1:00 p.m.

City Church of Ames, 2400 Oakwood Road Ames, IA 50014

[www.storycountyhumanservices.org](http://www.storycountyhumanservices.org)

**Welcome:** The meeting was called to order at 11:37 a.m. and those in attendance were welcomed. Introductions were made by all in attendance: Natasha Dolel, Jocelyn Hernandez, and Eman Mahgoub, ACCESS; Terri Walker, Care More Clinic; Teal Wilson, Central Iowa RSVP; Rachelle Flory, ChildServe; Tanya Ferguson, CICIL; Cassie Clyde, Drake Headstart; Carrie Dunnwald, Emergency Residence Project; Diane Bjorklund, Friendship Ark; Sarah Constable, HIRTA; Mallory Herndon, LSI-People Place; Kyle Briese, Mary Greeley Medical Center; Jessica Miller, MICA; Miguel Biott, PHC inc; Shannon Bardole, United Way of Story County

**Approval of October Meeting Minutes:** A motion was made, and subsequently seconded to approve the October meeting minutes as written.

### Reports:

- **Treasurer:** Teal shared the current SCHSC account balance with the group and spoke with everyone about how they could become members of the Story County Human Services Council through payment of the \$30 yearly dues, and the completion of the membership dues form which can be found online (and is available for print) on the SCHSC website. It was noted that members of the SCHSC would be listed on the website, and that the website was in process of being updated to accurately reflect the current membership.
- **ASSET Panel Representatives:** Sarah Constable was the only ASSET panelist in attendance at the December HSC meeting and did not have updates to share with the group. Discussion was had by the entire group about whether or not the ASSET representation was effective or beneficial to the SCHSC, and most of those in attendance agreed that there were rarely updates provided and many of those who attended the SCHSC weren't impacted by ASSET anyway. It was determined that conversation will be had with ASSET to make changes to the current system.
- **Resource Guide Committee:** There were few Committee members in attendance, and those in attendance reported that they hadn't met as a Committee recently. There was an update regarding the creation of the phone application/text service that was created to provide easy access to resource information in the community, and cards were passed out for the application's creator. The creator of the service will be invited to share information at a future SCHSC meeting.

### Old Business:

- **Meeting Format:** A brief review of the current format of the SCHSC meetings was provided regarding monthly themes, presenters, etc., and those interested in presenting to the group were directed to contact either Kyle or Cassie to sign-up and/or sign-up via the sign-up sheets which are typically left near the entry upon arrival.
- **SCHSC Dues Forms:** Information was provided by Teal earlier in the meeting. See the information provided above.

- **SCHSC By-Laws & Discussion:** This discussion was combined with the SCHSC Electronic Evaluation Survey Results information provided in the New Business section.

#### **New Business:**

- **SCHSC Electronic Survey Results:** An electronic survey was sent out to the SCHSC group after the October 27<sup>th</sup>, meeting and the group was asked to provide feedback electronically about the purpose and operational function of the SCHSC. The survey was intended to identify opportunities to improve the work of the Council, and promote dialogue about the purpose of the SCHSC. Kyle presented the survey results to the group, noting that there were 16 respondents over a 5 week period. Those who responded reported that 60% were attending 6 or more meetings a year and 15% did not attend any meetings last year. It was reported that the majority of respondents (63%) felt that they understood the purpose of the Council, and more than 80% of the respondents indicated that they regularly learn something new from the meetings. There was a split (~50%) as to whether meetings were an effective use of time, whether the “right” audience was in attendance at these meetings, and whether or not the information presented at the SCHSC meeting was unduplicated elsewhere. There were lots of new ideas suggested for the Council to consider moving forward, but a big issue was the amount and use of the time at the SCHSC meetings. These findings led the Council to active discussion regarding the frequency, length, and purpose of the meetings, and ultimately the council voted to continue meeting monthly, but reduce the length of the meeting to an hour instead of 90 minutes. The group also strongly advocated for efficiency during the meeting time, and chose to limit agency presentations (from January on) to 5-7 minutes per agency with no more than 2-3 agencies presenting monthly. The new 60 minute meeting format will begin upon return in the new year (January 2017). The presentation continued to discuss Council improvements and focused on the areas of trying something NEW such as: providing updates before the meetings, seeking more outside speakers and/or businesses to present, providing “mini-programs” on topics of interest to providers, providing snacks or lunch and learn options, and by providing a true “business” agenda – focused projects, etc. There was also discussion about how to improve the Council by discontinuing the following: 90 minute meetings (already addressed through a vote of the Council), themed meetings and presentation length as there was not enough time to spotlight each agency (already addressed by the Council with the implementation of a limitation on the number of presenters and the time given to each presenter monthly), ASSET Panel Representatives (changes will be addressed with ASSET with system changes expected in the near future), and holding meetings that were more social in nature.
- **Story County HSC Secretary Election:** With Deb’s departure, the SCHSC Secretarial position was opened up to the group. Shannon Bardole offered to serve as the SCHSC Secretary for the remainder of the year, and the group affirmatively voted to approve her nomination. Shannon Bardole became the new SCHSC secretary for the remainder of the 2016-2017 Council session.
- **Agency Presentations: Nancy Carroll – Heartland Senior Services:** Nancy Carroll introduced herself and spoke about her role as the Director of Heartland Senior Services. She briefly spoke about Heartland’s current services, and then shared about the Community Life Center that she was working with several other organizations and individuals in the community to create in Ames. Nancy spoke about Heartland’s current partnership and ongoing discussion with the City of Ames, Iowa State University, DMACC, and several other providers about the facility they hope to build and open up to the community with a pool, exercise facilities, a café and community meeting space, etc., and she spoke about the anticipated timeline for the completion of the Center, the current efforts to raise funds for the facility, and there was a great deal of discussion (potentially prematurely) regarding facility operations as well.

#### **Agency Sharing:**

- Drake University Head Start currently has openings for children 3, 4, and 5 years of age in Ames.
- Shannon Bardole shared about the new Familywise free prescription discount cards and offered cards for those in attendance who were interested in providing them for their clients.

**Adjourn:** Meeting was adjourned at 12:58 p.m.