



**Human Service Council (HSC) Meeting Minutes
Thursday, February 28, 2013**

WELCOME: The Story County Human Service Council meeting started on Thursday, February 28, 2013 with introductions from the following 27 people: Sipele Tuionuu (Ames Community Schools), Ny Saadiq (Ames Police Department), Marion Kresse (Boost Together for Children), Mark Kubik (Center for Creative Justice), Arti Sanghi (Central Iowa RSVP), Leslie Stonehocker (Childcare Resource & Referral), Kathy Kriegler (Community & Family Resources), Craig Sosby (Community & Family Resources), Kaitlyn Hofeldt (CPPC/Decategorization), Shari Atwood (CyRide/Ames Area Metropolitan Planning Organization), Rick Raghair (Girl Scouts of Greater Iowa), Jeremy Johnson-Miller (HIRTA Public Transit), Susan Peterson (Heartland Senior Services), Patsy Besse (Homeward), Krystyra Abbott (Life-Line Resources), Helen Benker (Mid-Iowa Community Action, Inc), Nicole Dudley (Mid-Iowa Community Action, Inc.), Deb Niehof (National Association of Mental Illness of Central Iowa), Jenna Carlson (Planned Parenthood), Nikki Lullman (Story County Community Services), Deb Schildroth (Story County Community Services), Amy Peters (Story County Sheriff's Department), Cari McPartland (The Salvation Army), Jean Kresse (United Way of Story County), Carolyn Steckelberg (Youth & Shelter Services), Jill Hill (Youth & Shelter Services), Ashley Linduski (Youth & Shelter Services)

PROGRAM on ASSET: Jean Kresse and Deb Schildroth attended the HSC meeting to discuss the ASSET Program. The ASSET (Analysis of Social Services Evaluation Team) process has existed in Story County since 1985. It brings together 5 major funders of human service programs in a collaborative, volunteer-led effort to coordinate local planning, assess needs, evaluate the capabilities of agencies to provide programs, and recommend funding for programs. For more information, go to <http://www.storycountyasset.org/>.

Jean congratulated everyone for a great job on their ASSET budget this year. She indicated that the process seemed to go a lot smoother this year for everyone. Please let the ASSET team know of any difficulties you had this year so they can improve the process for next year.

ASSET Past Training on Audits – In June 2012, ASSET had an audit training in which 39 attended. The training is for agency executive members, financial team and board members. The most important factor is to **get your audit submitted on time** to Aaron Thompson at UWSC. Audits are due 6-months after the end of an agency's fiscal year. For most agencies, the end of the fiscal year is June 30th. Therefore, audits are due by December 30th. If you can't get your audit submitted by the deadline, let the ASSET team know and let them know early. Knowing that an agency will be late with their audit is better than being informed the week it's due. Let ASSET also know of any issues with your audit. ASSET is looking for the following within submitted audits:

- Follow cash or accrual accounting principals
- Significant notes within audit?

- If you audit is unqualified? Why?
- Any Actions needed by the agency?
- Agency Board is overseeing all programs

ASSET Changes – Budgets for ASSET are typically due by September of each year. In the past, the ASSET priorities were completed by November/December. The ASSET Team has decided to now determine those priorities by summer of each year so agencies have that information as they complete their budgets. Jean expressed that there may be modifications to the priorities this summer as well.

ASSET Training – The ASSET Team wants to develop another training for ASSET in August. Jean asked the following questions of the group. Are there any requests for the upcoming year? How about training on Outcomes? Are there weeks in the summer that would be better than others? NAMI indicated that the last week of June is NAMI convention. Would you like training for your board members?

ASSET Forms – There is an ASSET form that agencies fill out initially but then needs to be updated if necessary each year. The ABF50 form is for the Outcomes information and what the training would go over this summer..

ASSET website – Go to <http://www.storycountyasset.org/>. This site as the agenda/minutes, funding recommendations, TEAM members, calendar and training.

ASSET Questions?

1. A suggestion was made to provide personal one-on-one training with any newbie agencies regarding the budget forms. Jean mentioned that perhaps this could occur after the summer training on outcomes.
2. What makes a non-profit qualified for ASSET funding? (An HSC member asked this in one of the first meetings of the year when we were replacing ASSET representatives.) The agency must first apply to be an asset service provider by August 1st. Thereafter, they can apply for funding for their program(s). To apply, go to the following URL address:
http://www.storycountyasset.org/documents/filelibrary/forms/Application_AgencyParticipation_F4D74DED58E6B.pdf

BUSINESS MEETING: Arti Sanghi called the business meeting to order at 11:32 am.

Approval of January 24, 2013 Minutes: No changes were made to the minutes which are attached; Marion Kresse 1st, Sipele Tuionuu 2nd, Motion carried.

REPORTS:

TREASURER: Treasurer, Arti Sanghi, reported a balance of \$2,366.90 in the account.

ASSET PANEL: None beyond what Jean and Deb already reported.

OLD BUSINESS:

PTP Update: Shari Atwood relayed that the Passenger Transportation Plan (PTP) had been submitted to the Iowa DOT on February 1 for comments. They provided only one comment and wanted to know what would happen to the Job Access and Reverse Commute projects (#10 Pink Route, #4A Gray Route and #6 Brown Weeknights and #6 Brown Summer) after MAP-21 transportation bill no longer funded them. The JARC funding is being eliminated under the new transportation bill however transit agencies can continue to finance them through their own general funding. JARC funding is estimated to run out for CyRide in March 2014. HIRTA's New Freedom funding for the Ames-Iowa City service will end in September 2013. Again, thereafter transit agencies can fund these services through their own general funding apportionments. CyRide has approved to fund these services through FY2014 (end of June 2014). Future funding of services would be discussed beginning October 2013 and every October thereafter. Shari commented that she had not yet contacted HIRTA for whether they will continue to fund this service after September 2013 but plans to for their next transportation advisory committee meeting.

CyRide will make changes noting whether JARC service routes will continue for FY2014 and then take to the AAMPO for approval in March. The full PTP is due back to the IDOT by May 1, 2013.

NEW BUSINESS:

Story County Human Service Council Co-Chair Nominations: Both co-chair positions are open for next year. Bill Dodd (formally with Big Brothers and Big Sisters of Story County) left when the organization dissolved in Story County and Lynn Scarlett took over for Bill this year so her term is up at the end of May. Therefore, we need two co-chairs for next year. If anyone is interested in the position, please give Arti Sanghi an e-mail or phone call. Shari Atwood commented that Susan, Patsy and Arti were slated to work on the nominations due to the overwhelming voluntary participation this year.

Next meeting 3/28/12: Arti communicated that the next SCHSC meeting will be March 28, 2013. HIRTA will be the program. The Agency Spotlights will be provided by The Salvation Army and CyRide (Nextbus).

AGENCY SPOTLIGHTS:

Youth & Shelter Services (YSS): Jill Hill provided information they have on YSS. Jill commented that her specialty lies in Treatment Services. They provide treatment for adolescents and young adults so they can also serve ISU students. YSS is housed at 125 S. 3rd across from Panera Bread. YSS has been providing substance abuse services over 35 years. They provide extended outreach and have service agreements with many local schools for counseling and outpatient sessions. The hours for outpatient sessions are from 4-6pm Monday, Tuesday and Thursday. YSS picks up the kids after school and brings them to outpatient services so they make it to their outpatient session.

The newest component to YSS is the Families in Focus providing family therapy. There are 2-3 therapists that provide this for Story County. They hope to expand out to Boone/Marshall in the near future.

YSS desires to be that one stop shop where adolescents can get treatment for mental health issues, substance abuse and psychiatric care. Lastly, YSS also has a residential treatment program which lasts about 2-3 months. [See Brochures for YSS Helps Youth Succeed and YSS Family Counseling Centers.](#)

Story County Decat & CPPC: Kaitlyn Hoefeldt announced that Story County Decat is hosting a Family Fest on Saturday, April 6th at the Ames High School Gym. The event will showcase resources for Story County that protect children. If your agency, organization or business offers resources for families, please sign up to host a booth at the event! You can sign up until the week prior to the event. [See the attached Family Fest flyer.](#)

AGENCY SHARE TIME:

“CyRide” – CyRide’s first articulated bus arrived in Ames on Thursday, February 28th and the second one should arrive next week. CyRide will be working to get the buses into operation by March 25th right after spring break. UPDATE: Both arrived 2/28/13! See article at the following URL address: <http://www.cyride.com/index.aspx?page=3070&recordid=930&returnURL=%2findex.aspx>

Additionally, CyRide’s Nextbus is up and going. This service provides real-time information of when the next bus will arrive at your stop. You can text, call or browse to find this information on when your next bus will arrive at your stop. This is especially critical in the bad weather. If CyRide is late, the bus will provide the predicted time of arrival based on where the bus is located at that moment. So on the next snowstorm, text for your next bus or just go to www.cyride.com/nextbus! Feel free to try it out!

“The Salvation Army” – Cari McPartland announced that the Salvation Army is hosting a “Project Iowa” training session at The Salvation Army that will provide information and training to individuals about how to get a job and get back into the workforce. This training is provided the 2nd Tuesday of each month. This does not guarantee a job but does guarantee an interview. [\(See attached Project Iowa flyer with dates.\)](#)

The Salvation Army has 4 Iowa Workforce kiosks in their office. They have found an individual that will do skill training for resume writing and cover letters on Tuesday afternoons. [See brochure](#) or call Cari at 233-3567 for more information.

The Salvation Army also offers the food pantry every 3 months and the Representative Payee Program. [\(See attached Representative Payee Services flyer.\)](#)

“MICA” – The Energy Assistance Program brochure and Family Development Program were distributed out to the group. (See attachments) In addition, MICA shared their 9th Annual Love Responsibility Silent Auction that will occur on April 4th at the Unitarian Universalist Fellowship in Ames. For more about this event, go to http://www.micaonline.org/love_responsibly. MICA also has their food pantry which is once a month.

“Homeward” – Patsy Beese announced that they are currently searching for medical volunteers to assist with triage, screening, health assessments, administer vaccines/antibiotics, etc for pandemic or mass fatality situations. RSVP has been helping them to track down volunteers as well. If you know of individuals qualified for this, please have them fill out the Volunteer Registration Form (<http://www.mgmc.org/pdf/Disaster%20Volunteer%20Registration%20Form%20202.pdf>) and e-mail to zook@mgmc.com or return to Homeward.

“HIRTA” – Jeremy announced that HIRTA is traveling between DMACC in Ames and DMACC in Boone twice a day and that the service is going well. They’re looking for more riders so please promote the service. Jeremy also announced the Mobility Matters 5 conference is scheduled for May 17th from 9-3pm. There are currently 40 people registered to attend. To register for Mobility Matters 5 go to: <https://tikly.co/-/1347>.

“United Way of Story County” – Jean shared the Story County Transportation brochures with the group and brought printed brochures for those that wanted them. This brochure was developed by the Transportation Collaboration and markets all of the transportation options available throughout Story County. The brochure is available online at www.ridehirta.com/sct.pdf. If you would like hard copy brochures, please give UWSC a call. Secondly, schedulers are encouraged to ask the question “Do you have a ride to your next appointment?” when scheduling the appointment for their clients. If they need transportation, please provide them with a brochure! We hope that this will help curtail missed appointments for the future.

Jean also announced United Way of Story County’s 60th birthday is approaching and they’ll be having a grand celebration! They want to hear from agencies that have history with UWSC back to the early years. For instance Boys & Girls club has been with UWSC for 50 years. Campfire Girls and also The Salvation Army were early agencies. If you have any “history” with UWSC, get in touch with Jean.

“NAMI” – Deb Niehoff with National Alliance for Mental Illness of Central Iowa announced that on March 19th Jerry Spencer will be the guest speaker at Collegiate Presbyterian Church. Jerry will discuss crisis intervention, police responses, etc.

“Girl Scouts” – It’s Cookie Time! There are 400 girls in Story County participating so buy your cookies today! There are three camps in the State of Iowa for Girl Scouts and they are gearing up for that now. The girls participate in a service work of 6-8 weeks. They use Journey book curriculum.

“CFR” – CFR and former Richmond Center are working as one agency. They are fully staffed and have a full menu of Substance Abuse and Mental Health treatment and gambling treatments. Clients can get in immediately.

“Ames Community School” – Sipele Tuionuu is the Homelss Liaison for the ACSD. She handed out **two flyers** to encourage parents and students to contact her regarding education. Children ages K-12 have rights when receiving education in Story County regardless of their living situation. In addition, there is federal program for individuals that want to attend college when applying for financial aid. Please post the flyers. Ames Community Schools is currently going through their audit process.

Sipele is also looking to get the Story County Resource Guide up and running to get it out to the public. Go to www.storycountyresourceguide.org to view the guide. Sipele is also looking for a taskforce to help with this project. Contact Sipele at sipele.Tuionuu@ames.k12.ia.us

“Life Line Resources” – Provides services to children 4-18 for the following: Behavioral Health/Intervention Services, Therapy & Counseling, and Substance Abuse Treatment Services.

“Planned Parenthood” – Planned Parenthood provides family planning program for men and women to age 55. **Please see attached flyer.**

“Boost Together for Children” – Marion Kresse announced that in March RFP for service for birth to age 5. Story County Champions for Children – group getting together to fight child abuse.

“Federally Qualified Health Center” – Primary Care Inc. is applicant. They are looking for donations for start up costs; this project for health care center is moving forward.

E-mail your announcements, brochures, flyers to Shari Atwood at satwood@cyride.com by end of day Friday following the SCHSC meeting and they will be e-mailed out with the draft minutes of each meeting the following Monday. (Otherwise, I’ll scan in a copy of what I’m provided at the meeting)